

**Kehillat Beth Israel  
Board of Directors  
August 30, 2018  
Simcha Room  
Minutes**

**Present:**

Jay Amdur	Jodi Gitter	Lorne Goldstein
Sam Levine	Stuart McCarthy	Victor Rabinovitch
Betsy Rigal	Joel Sachs	Kivi Shapiro
Judah Silverman	Harvey Slack	Helen Zipes

**Secretary:**

Jonathan Meijer

**Clergy Present:**

Rabbi Eytan Kenter  
Rabbi Deborah Zuker

**Staff Present:**

Rena Garshowitz

**Regrets:**

Cantor Jason Green	Jane Ehrenworth Shore	Jenny Roberge
Harland Tanner		

**1.0 PRELIMINARY MATTERS**

**1.1 Call to Order and Welcome** **Helen Zipes**

The meeting was called to order at 18:35.

**1.2 Call for Declaration of Conflict of Interest** **Helen Zipes**

None of the members present declared any conflict of interest.

**1.3 D'var Torah** **Rabbi Kenter**

**1.4 Moment of Silence to commemorate those congregants  
who have passed away since the last board meeting** **Helen Zipes**

This agenda item was not required as there were no congregants that had passed away since the last meeting.

**1.5 Approval of the Agenda of August 30, 2018** **Helen Zipes**

A motion was made by Harvey Slack and seconded by Betsy Rigal to approve the agenda.

The motion was carried.

**1.6 Approval of the Minutes of the Board of Directors for June and July**

**Jonathan Meijer**

A motion was made by Jonathan Meijer and seconded by Jay Amdur to approve the minutes of the Board of Directors for the meeting held on June 21, 2018.

The motion was carried.

A motion was made by Jonathan Meijer and seconded by Harvey Slack to approve the minutes of the Board of Directors for the meeting held on July 26, 2018.

The motion was carried.

**1.7 Business arising from Minutes or submitted reports**

**Helen Zipes**

No business arose.

**2.0 FINANCIAL MATTERS**

**2.1 Treasurer's Report on Financial State of the Organization**

**Sam Levine**

(Please see the June 2018 Financial Statement in **Appendix A.**)

Sam presented the financial report.

Upon being asked why the membership revenue is expected to decrease, it was explained that the number of members is affected negatively by four factors:

- Membership reconciliation: some members used to be counted twice;
- Between 30 and 40 members pass away each year;
- Members who leave the city; and
- A few members who leave KBI for other reasons.

Despite a significant number of new memberships, including young adults, the number of members, and therefore the membership income, is not expected to increase significantly in the next year. Contributions and donations are therefore the revenue categories where income could be increased.

### 3.0 REPORTING OPTIONS WITH DISCUSSION AND VOTE

#### 3.1 Approval of amendments to Bylaws and Operating Policies

Jay Amdur

Jay explained that the since we had put General Operating By-Law No. 1 and the Operating Policies on the shul's website, members reacted with suggestions for improvement. The Governance Committee formalized these improvements for ratification by the Board.

##### a) Revision to General Operating By-Law No. 1:

A motion was made by Jay Amdur and seconded by Kivi Shapiro to adopt the resolution amending General Operating By-law No. 1 (please refer to Appendix B for a full copy of the resolution as tabled).

The motion was carried.

##### b) Revision to Operating Policy No. 7:

A motion was made by Jay Amdur and seconded by Harvey Slack to adopt the resolution amending Operating Policy No. 7 (please refer to Appendix C for a full copy of the resolution as tabled).

After discussion by the Board, the following additional amendments were also included:

##### Pages 7 & 8 - Under "Part IV – Director-Staff Relations"

- In Section "A. Executive Director":
  - Create a new item #1 using the existing contents of the section entitled "A. Executive Director".
  
- In Section "B. Delegation to the Executive Director":
  - Add "through the President" to the second sentence of item #1;
  - Delete by moving item #2 to Section "A. Executive Director";
  - Rewrite the beginning of first sentence of former item #3, now newly renumbered as item #2, from "The Board will direct the Executive Director to achieve ..." to "The Board shall direct the Executive Director, through the President, to achieve ..."; and
  - Renumber former items #4, #5, and #6 as newly renumbered items #3, #4, and #5.

##### Page 11 - Under "Part V – Executive Director Limitations"

- In Section "F. Communication with and Support to the Board":
  - Remove the "not" at the start of items #5 and #6.

Concern was raised about the inclusion of Part III, Section E, Treasurer Item b) which mandated that the Treasurer attest, on a monthly basis, to the status of all compensation to staff and remittances to government. This matter was further discussed by the Board and the Governance Committee was tasked with following up with a clarification for the next Board meeting.

**Notwithstanding the concern raised and described above, the motion was carried.**

**c) Revision to Operating Policy No. 1:**

**A motion was made by Jay Amdur and seconded by Kivi Shapiro to adopt the resolution amending Operating Policy No. 1 (please refer to Appendix D for a full copy of the resolution as tabled).**

Stuart explained how the proposed change to membership categories is incompatible with the Jewish Memorial Garden rules regarding synagogue membership. Jay agreed with Stuart, and said he would work with Stuart, Judah, Victor and Rena to rework the proposed changes and present a new resolution at the next meeting.

**A motion was made by Jay Amdur and seconded by Kivi Shapiro to withdraw the above motion.**

**The motion was withdrawn.**

**3.2 Approval of Membership Committee Terms of Reference Helen Zipes**

Deferred to next meeting.

**3.3 Other business raised by any Director requiring Board decision or authority**

No other business was raised.

**4.0 REPORTING WITH DISCUSSION BUT WITHOUT VOTE**

**4.1 Discussion on status of negotiations with OVH Rabbi Kenter**

Lorne indicated that due to the Ottawa Va'ad HaKashrut (OVH) lay committee meeting having been postponed, this item should be deferred to the next meeting.

**4.2 Building our Future – Briefing/Case Overview Rabbi Kenter**

Rabbi Kenter and Helen explained the meaning behind the name “Building our Future”:

“Building”: The upcoming renovation work on the synagogue building;

“Future”: The endowment, and the upcoming efforts to raise funds to supplement the endowment;

“our”: This word refers to two aspects:

- 1) Not just two congregations coming together but working together;
- 2) We should have not just member services but also community services.

Kol Nidre sermon will include a vision of KBI in 2020. Posters with drawings of a vision for the renovated sanctuary will be available for attendees to see. After Neilah, an email will go out to members with a link to the sermon and contact information. Over Sukkot, there will be a drive for major donors.

Helen commended Rabbi Kenter for his work.

#### **4.3 Kol Nidre Appeal Books**

**Helen Zipes**

Rena presented the contents of the High Holy Day mailing sent to members.

Helen asked the Board members for 100% participation in the Kol Nidre appeal. Helen also asked for Board members to volunteer to fill some still unfilled positions for front and back door security.

#### **4.4 Other business raised by any Director**

No other business was raised.

### **5.0 REPORTING WITHOUT DISCUSSION OR VOTE**

#### **5.1 Board Advance Review/Debrief**

**Helen Zipes**

Deferred to next meeting.

#### **5.2 Other business raised by any Director**

No other business was raised.

### **6.0 EVALUATION OF THE MEETING**

#### **7.0 IN CAMERA**

**A motion was made by Lorne Goldstein and seconded by Jay Amdur to accept the recommendation of the Personnel Committee to enter into negotiations to renew Rabbi Kenter's contract.**

**The motion was carried.**

**8.0 NEXT MEETING – Thursday September 20, 2018 6:30 PM**

**9.0 ADJOURNMENT**

**The meeting was adjourned at 8:48 PM.**

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Jonathan Meijer, Secretary

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Date of approval

## **APPENDICES**

The following appendices follow this page, in order:

- Appendix A: June 2018 Financial Statement
- Appendix B: Resolution Amending General Operating By-law No. 1
- Appendix C: Resolution Amending Operating Policy No. 7
- Appendix D: Resolution Amending Operating Policy No. 1