

**Kehillat Beth Israel
Board of Directors
October 18, 2018
Simcha Room
Minutes**

Present:

Jay Amdur	Jane Ehrenworth Shore	Jodi Gitter
Lorne Goldstein	Sam Levine	Stuart McCarthy
Betsy Rigal	Joel Sachs	Kivi Shapiro
Judah Silverman	Harvey Slack	Harland Tanner
Helen Zipes		

Secretary:

Jonathan Meijer

Clergy Present:

Rabbi Eytan Kenter
Rabbi Deborah Zuker
Cantor Jason Green

Staff Present:

Rena Garshowitz
Susan Grossner

Guest Present:

Ilana Albert-Novick

Regrets:

Victor Rabinovitch Jenny Roberge

1.0 PRELIMINARY MATTERS

1.1 Call to Order and Welcome

Helen Zipes

The meeting was called to order at 6:37 PM.

Helen thanked the outgoing Board members for all their hard work and their contribution to KBI.

1.2 Call for Declaration of Conflict of Interest

Helen Zipes

None of the members present declared any conflict of interest.

1.3 D'var Torah

Rabbi Kenter

- 1.4 Moment of Silence to commemorate those congregants who have passed away since the last board meeting** **Helen Zipes**

Seymour Levine
Ron Levitan
Rhonda Malomet

- 1.5 Approval of the Agenda of October 18, 2018** **Helen Zipes**

A motion was made by Jay Amdur and seconded by Harvey Slack to approve the agenda, with the item 3.2 “Status of the roof” moved before 2.1 “Treasurer’s report”.

The motion was carried.

- 1.6 Approval of the Minutes of the Board of Directors for September** **Jonathan Meijer**

A motion was made by Jonathan Meijer and seconded by Lorne Goldstein to approve the minutes of the Board of Directors for the meeting held on September 20, 2018.

The motion was carried.

- 1.7 Business arising from Minutes or submitted reports** **Helen Zipes**

No business arose.

3.0 REPORTING OPTIONS WITH DISCUSSION AND VOTE – PART 1

- 3.2 Status of the roof** **Helen Zipes**

Susan Grossner presented a report on the status of the roof (please see the report in **Appendix A**). The Building Working Wroup recommends fixing the three most damaged flat roof sections, at a rate of one roof per year, with the first, most damaged, roof section fixed in 2019 at a price of \$60,400. The prices for subsequent years will rise predictably with the cost of supplies.

Stuart asked about the impact of the roof repairs on the building renewal. The repairs are not expected to impact building renewal.

Jane asked whether tornado ties would be used. Rena will provide that information to Jane.

A motion was made by Stuart McCarthy and seconded by Lorne Goldstein to approve the expense of \$60,400 required for the first roof repair.

The motion was carried.

2.0 FINANCIAL MATTERS

2.1 Treasurer's Report on Financial State of the Organization Sam Levine

Regarding the Financial Statements for the Annual General Meeting (AGM), Sam has been assured he would get the draft from the auditor tomorrow, after which Sam will distribute them to the Finance Committee members, who will review it during the weekend. The Finance Committee will then provide a recommendation to the Board on whether to approve the Financial Statements. The Board will then convene by telephone conference in order to approve the Financial Statements ahead of the AGM.

2.2 Executive Director's written statement respecting the status of staff salaries and remittances to government Rena Garshowitz

Rena read the statement to the Board. (Please find the written statement in **Appendix B.**)

2.3 Status of membership renewals and Kol Nidre appeal numbers with budget projections Rena Garshowitz

Rena presented the updated figures on the financial update (please find the financial update in **Appendix C.**)

Sam asked how many members did not renew. 18 member units did not renew, which is much less than last year.

As of October 18, 2018, there are:

- Full member units: 538
- Associates: 137

There are 28 new members this year.

Sam indicated that the Fundraising target does not take into account the upcoming capital campaign. Jay added that there would likely be one more fundraiser in the current financial year.

3.0 REPORTING OPTIONS WITH DISCUSSION AND VOTE – PART 2

3.1 Governance changes: OP #1 and Bylaw #1

Jay Amdur

Jay gave an overview of the changes proposed at the previous Board meeting for Operating Policy No. 1 but which were not adopted. As agreed last month, a working group comprised of Jay, Victor, Judah and Stuart worked to prepare a new proposal for the Operating Policy on Membership. This new proposal was then also reviewed with Rena and Rabbi Kenter and finally all was reviewed by the Governance Committee.

As a result of the reviews, membership categories have been grouped into two sections, as follows:

- Members (Individual and Family)
- Associates
 - An “Associate I” is a member of another synagogue;
 - An “Associate II” is a person holding Jewish Memorial Gardens interment rights.

In order to accommodate this adjustment, changes to both Operating Policy No. 1 and General Operating By-law No. 1 will be required.

A motion was made by Jay Amdur and seconded by Judah Silverman to adopt the resolution amending Operating Policy No. 1 (please refer to Appendix D for a full copy of the resolution as tabled).

The motion was carried.

A motion was made by Jay Amdur and seconded by Harvey Slack to adopt the resolution amending General Operating By-law No. 1 (please refer to Appendix E for a full copy of the resolution as tabled).

The motion was carried.

3.3 Other business raised by any Director requiring Board decision or authority

No other business was raised.

4.0 REPORTING WITH DISCUSSION BUT WITHOUT VOTE

4.1 Discussion on status of negotiations with OVH

Rabbi Kenter

Rabbi Kenter presented an update on the negotiations with Ottawa Va'ad HaKashrut (OVH).

4.2 Other business raised by any Director

No other business was raised.

5.0 REPORTING WITHOUT DISCUSSION OR VOTE

5.1 Building our Future update

Rabbi Kenter

A presentation on the Building our Future campaign was made and a slideshow was shown. Board members were satisfied with the presentation.

5.2 AGM details

Jay Amdur

The AGM details and proceedings were already addressed during the discussions of points 2.1 and 2.2 above.

5.3 Other business raised by any Director

No other business was raised.

6.0 EVALUATION OF THE MEETING

7.0 IN CAMERA

8.0 NEXT MEETING – Thursday November 15th, 2018 6:30 PM

AGM: Sunday October 28th, 2018 6:00 PM

9.0 ADJOURNMENT

The meeting was adjourned at 8:49 PM.

Jonathan Meijer, Secretary

Date of approval

(Edited for publication on the website.)

APPENDICES

The following appendices follow this page, in order:

- Appendix A: Report on the Status of the Roof
- Appendix B: Executive Director's written statement respecting the status of staff salaries and remittances to government, dated October 17, 2018
- Appendix C: September 2018 Financial Update
- Appendix D: Resolution Amending Operating Policy No. 1
- Appendix E: Resolution Amending General Operating By-Law No. 1
- Appendix F: President's report, combining the reports for:
 - Membership Committee
 - Building our Future Working Group
 - Building Working Group
 - Personnel Committee
- Appendix G: Systems Documentation and Management's Risk Assessment Process