

**Kehillat Beth Israel  
Board of Directors  
November 15, 2018  
Simcha Room  
Minutes**

**Present:**

Jay Amdur	Mordechai Brodt	Jane Ehrenworth Shore
Jodi Gitter	Sam Levine	Stuart McCarthy
Ilana Albert-Novick	Joel Sachs	Kivi Shapiro
Judah Silverman	Harvey Slack	Eric Weiner
Helen Zipes		

**Secretary:**

Jonathan Meijer

**Clergy Present:**

Rabbi Deborah Zuker  
Cantor Jason Green

**Staff Present:**

Rena Garshowitz

**Regrets:**

Rabbi Eytan Kenter	Lorne Goldstein	Betsy Rigal
Harland Tanner		

**1.0 PRELIMINARY MATTERS**

**1.1 Call to Order and Welcome**

**Helen Zipes**

The meeting was called to order at 6:37 PM.

Helen welcomed the new Board members. She also gave a big Yasher Koach to the programming working groups because the programs have been outstanding, in particular the Solidarity Shabbat and Yidlife Crisis. She also mentioned that additional new members have recently joined the shul.

**1.2 Call for Declaration of Conflict of Interest**

**Helen Zipes**

None of the members present declared any conflict of interest.

**1.3 D'var Torah**

**Rabbi Zuker**

- 1.4 Moment of Silence to commemorate those congregants who have passed away since the last board meeting** **Helen Zipes**

The list of names was not available, but a moment of silence was held anyway. The names will be read out at the next meeting.

- 1.5 Approval of the Agenda of November 15, 2018** **Helen Zipes**

A motion was made by Harvey Slack and seconded by Jane Ehrenworth to approve the agenda.

The motion was carried.

- 1.6 Approval of the Minutes of the Board of Directors for October** **Jonathan Meijer**

A motion was made by Jonathan Meijer and seconded by Kivi Shapiro to approve the minutes of the Board of Directors for the meeting held on October 18, 2018.

The motion was carried.

A motion was made by Jonathan Meijer and seconded by Harvey Slack to approve the minutes of the Board of Directors for the meeting held on October 23, 2018, with the removal of Lorne from the list of attendees.

The motion was carried.

- 1.7 Business arising from Minutes or submitted reports** **Helen Zipes**

No business arose.

## **2.0 FINANCIAL MATTERS**

- 2.1 Treasurer's Report on Financial State of the Organization** **Jay Amdur**

Jay presented the report to the Board.  
(Please find the Financial Statement for October 2018 in **Appendix A.**)

- 2.2 Executive Director's written statement respecting the status of staff salaries and remittances to government** **Rena Garshowitz**

Rena read the statement to the Board.  
(Please find the written statement in **Appendix B.**)

### 3.0 REPORTING OPTIONS WITH DISCUSSION AND VOTE

#### 3.1 Governance matters pursuant to General Operating By-law No. 1 Jay Amdur

##### a) Appointment of Past-Presidents to the Board of Directors:

Pursuant to General Operating By-law No. 1, Section 6.06, the Past-Presidents must be appointed by the Board of Directors each year. The Board shall appoint the Past-Presidents to hold office for a term expiring not later than the close of the next Annual General Meeting of Members.

**A motion was made by Jay Amdur and seconded by Joel Sachs to appoint the Past Presidents, Lorne Goldstein and Stuart McCarthy, as directors of the Corporation and members of the Board of Directors.**

**The motion was carried.**

##### b) Appointment of standing committee of the Board of Directors:

Pursuant to General Operating By-law No. 1, Section 9.01, the Board of Directors must appoint the standing committees of the Board.

**A motion was made by Jay Amdur and seconded by Mordechai Brodt to appoint the following standing committees of the Board of Directors: A Nominating Committee, a Ritual Committee, a Membership Committee, a Finance and Audit Committee, a Personnel Committee, and a Governance Committee.**

**The motion was carried.**

##### c) Appointment of standing committee chairs and members:

Pursuant to General Operating By-law No. 1, Sections 9.02 through 9.08, the Board of Directors must appoint committee chairs and members for each standing committee.

**A motion was made by Jay Amdur and seconded by Jonathan Meijer to appoint the following individuals as chairs and members of each standing committee. (See addendum listing the committee chairs and members in Appendix C).**

**The motion was carried.**

**d) Substitution of Ritual Chair:**

Pursuant to General Operating By-law No. 1, Section 7.02(b), the First Vice President shall be the Chair of the Ritual Committee. As was the case last year, our First Vice President, Jane Ehrenworth Shore, wishes to step aside and would like Kivi Shapiro to hold that position. For that to happen, the Board must agree to this change.

**A motion was made by Jay Amdur and seconded by Jane Ehrenworth Shore to appoint Kivi Shapiro as the Chair of the Ritual Committee in replacement of the First Vice President.**

**The motion was carried.**

**e) Appointment of working groups and working group chairs:**

Pursuant to General Operating By-law No. 1, Section 9.10, the Board of Directors must appoint working groups and working group chairs.

**A motion was made by Jay Amdur and seconded by Harvey Slack to appoint the following working groups and the following individuals as chairs of these working groups. (See addendum listing the working groups and the chairs of these working groups in Appendix D).**

**The motion was carried.**

**f) Appointment of synagogue representatives:**

Pursuant to General Operating By-law No. 1, Section 9.11, the synagogue requires representation on several community-based organizations. These individuals must be appointed by the Board of Directors each year. The Board shall appoint these individuals to hold office for a term expiring not later than the close of the next Annual General Meeting of Members.

**A motion was made by Jay Amdur and seconded by Mordechai Brodt to appoint the following individuals as synagogue representatives:**  
**a) Jewish Memorial Gardens – Liney Bronstein and Harvey Slack;**  
**b) The Ottawa Vaad HaKashrut – Lorne Goldstein and Susie Weisman; and**  
**c) Masorti Canada - Mercuz Canada – David Roytenberg**

**The motion was carried.**

**3.3 Presentation and Discussion on Operational Policy #8**

**Jay Amdur**

Jay Amdur presented the Position Paper from the Governance Committee regarding smoking on shul property (see the position paper in **Appendix E**).

Joel mentioned that if there is a policy, the issue of enforcement will have to be considered as well. Jay replied that the Board's mandate is limited to setting the policy, and that, in accordance with our other Operating Policies, the ED would determine how to implement it.

Rena asked whether there is a policy regarding alcohol. Jay replied that there is none.

Stuart mentioned that there are laws regarding minimum distances from which smoking (including the use of cannabis) can be consumed around schools. Since our building rents space to schools, does the shul fall under any such restrictions? The Board agreed that Jay should follow up and obtain a legal opinion on whether or not smoking on the shul grounds was impacted by the fact that KBI rented space to schools.

Eric mentioned the possibility of having a designated space for smoking.

Judah mentioned an educational possibility, e.g. to discourage smoking, not only for members but also for employees.

Kivi speaks strongly against implementing a new operational policy because the law already protects us, and he would like to minimize the number of operational policies. Helen and Jay agreed.

Rena will reach out to other Canadian shuls for their policies, and will bring this information to a future meeting.

### **3.3 Other business raised by any Director requiring Board decision or authority**

No other business was raised.

## **4.0 REPORTING WITH DISCUSSION BUT WITHOUT VOTE**

### **4.1 Other business raised by any Director**

No other business was raised.

## **5.0 REPORTING WITHOUT DISCUSSION OR VOTE**

### **5.1 AGM and Q&A Debrief**

**Helen Zipes**

Helen thanked Jay for scripting the AGM, as it went very well as a result.

A Congregant asked whether we would put the Q&A online. Jonathan disagreed because the AGM was limited to members. Jay said that the Q&A was not technically part of AGM, but last year we did not publish Q&A and we should not publish this year's Q&A either. However, the Board members not present at the Q&A could benefit from the transcript. Helen will send a watermarked Q&A transcript to Board members by email.

## **5.2 Other business raised by any Director**

Helen reminded the Board members that the Jewish Federation of Ottawa is holding a telephone session at KBI for its annual campaign, on Thursday November 29 at 6:30 pm, and that volunteers are needed to place calls.

## **6.0 EVALUATION OF THE MEETING**

### **7.0 IN CAMERA**

### **8.0 NEXT MEETING – Thursday December 20<sup>th</sup>, 2018 6:30 PM**

## **9.0 ADJOURNMENT**

**The meeting was adjourned at 7:49 PM.**

---

Jonathan Meijer, Secretary

---

Date of approval

## **APPENDICES**

The following appendices follow this page, in order:

- Appendix A: Financial Statements for October 2018
- Appendix B: Statement respecting the status of staff salaries and remittances to the government
- Appendix C: List of Standing Committee Chairs and members
- Appendix D: List of Working Groups and Chairs
- Appendix E: Position paper regarding smoking on shul property